

Ref : MGBL/HO/BO/INSURANCE/2022

Date : April 18, 2022

**Tender Notice for Insurance of Cash in Safe, Cash in Counter, ATM & Locker
Of Meghna Bank Ltd.**

Sealed quotations are hereby invited from the bona fide Insurance Companies for Meghna Bank Ltd. as detailed below:

- 1) Tender Notice Ref. No. and Date : MGBL/HO/BO/Insurance/2022; 18/04/2022
- 2) Purpose of tender : Insurance of Cash in safe, Cash in Counter, ATM & Locker
- 3) Eligibility for the tender : At least 5 years work experience in Insurance Company at different Banks.
- 4) Address of the office submission of the tender bid : General Services Department, Head Office, Dhaka (in the designated tender box placed in the reception)
- 5) Last date of submission of the tender bid : Date: 27/04/2022 ; Time : 12:00 Hours
- 6) Opening date and time of tender bids : Date: 19/04/2022 ; Time : 12:30 Hours
- 7) Details of works & specifications : **As attached [Annexure A]**
- 8) Name of Division/Department inviting tender : Business Operations Department, Head Office, Dhaka
- 9) Papers/certificates to be enclosed with proposal :
 - a. Photocopy of Trade License
 - b. Attested photocopy of proof of ownership of the tender.
 - c. Attested photocopy of TIN certificate
 - d. Attested photocopy of VAT certificate.
 - f. Performance certificate.
 - g. Six months' Bank statement
- 10) Special instructions :
 - a) Tender bids shall remain valid till 45 (forty five) days from the date of opening.
 - b) If any holiday falls on the date of opening tender bids, then all bids shall be opened on the following working day.
 - c) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 9 are not enclosed.
 - d) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

- 11) The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the design, increase or decrease quantity or works, change color, quality, brand etc.

Head of Operations

Annexure-A

ATM INSURANCE POLICY

SL	Type of Insurance	Off-Site/On-Site	Cash in Safe of ATM
1	Principal Branch ATM, Dhaka		3,000,000
2	Motijheel Branch ATM, Motijheel		2,000,000
3	Chawkbazar Branch ATM, Chawkbazar		1,500,000
4	Gazipur Chowrasta Branch ATM, Gazipur	Off-Site	1,000,000
5	Bogra Branch ATM, Bogra		1,000,000
6	Hatikumrul Branch ATM, Shirajganj		2,000,000
7	Shathibari Branch ATM , Rangpur		3,000,000
8	Dhanmondi Branch Beribad ATM,Dhaka	Off-Site	7,500,000
9	Chehelgazi ATM, Dinajpur		1,000,000
10	Khulna ATM , Khulna		1,000,000
11	Rangpur ATM , Rangpur		1,000,000
12	Dhanmondi Branch Stamford ATM, Dhaka	Off-Site	1,000,000
13	Barisal ATM, Barishal		1,000,000
14	Zirabo Branch ATM, Dhaka	Off-Site	1,000,000
15	Mirpur ATM,		1,500,000
16	Laldighirpar ATM		1,000,000
17	Uttara Branch Genex -Nikunja ATM, Dhaka	Off-Site	1,000,000
18	Narayanganj ATM,Narayanganj		1,000,000
	Total		31,500,000

Insurance of Cash in Vault and Cash in Counter

SL in File	Name of the Branch	Branch Address	Total Insurance Coverage of Vault	Cash in Counter
1	Agrabad	Delowar Bhaban, Holding No: 104, Ward No: 28, Chittagong City Corporation, Thana: Doublemuring, District: Chittagong	2.00	0.50
2	Aman Bazar	Sanwara Convention Hall(1st floor), Aman Bazar, Chikon dondi, Hathazari, Chittagong	0.85	0.20
3	Ananda Bazar	Ananda Bazar, Ramdaspur, Matlab Uttar, Chandpur	0.85	0.20
4	Anowara	Anu Mia Market, Daag No- BS 1528, Khatian No- BS 924, Mouja-Bondor, Union- Boirag, Upazilla- Anowara, District- Chittagong	0.85	0.20
5	Bandura	“SD Shopping Complex”, Bandura, Nawabgonj, Dhaka.	0.50	0.20
6	Barisal	“Barisal Islamia Urban Shomobaya Samity Ltd. Building”, 116 Sadar Road (old), 559 Birshreshtha Captain Mohiuddin Jahangir Road (New), Barisal	1.20	0.30
7	Bogra	Jamil Building (1st & 2nd Floor), 51 & 52 (old), 67 & 68 (New) Borogola, Bogra-5800	1.50	0.50
8	Bormi	“Paul Market”, Pathantek, Barmi Bazar, Sreepur, Gazipur	1.00	0.20
9	Chawkbazar	Hazi Matiur Rahman Bhaban, Holding No: 189, Water Works Road, Ward No: 29, Dhaka South City Corporation, Thana: Chawkbazar, District: Dhaka	2.50	0.30
10	Chehelgazi	Hazi Danesh Science & Technology University, Mauja: Subra, Union: 1 No Chehel Gazi, Dis: Dinazpur	0.70	0.20
11	Choyani Bazar	Abul Kashem Plaza, Daag No: 387, Khatian No: 511, Mouja: Lakshmipur, Union: Choyani, Thana: Begumganj, District: Noakhali.	0.75	0.20
12	Comilla	Razzak Masion Complex, Holding No- 63 Nazrul Islam Avenue, Ward No- 10, Thana-Comilla Sodor, Comilla City Corporation, District- Comilla.	1.50	0.50
13	DEPZ	Swapnil Tower (1st Floor), Bipail (Near Ashulia Police Station), Ashulia, Dhaka	1.00	0.20
14	Dhanmondi	48/8 (New) Vasha Shainik Towaha Sarak (Satmashjid Road), Dhanmondi, Dhaka	3.00	0.50
15	Feni	Kamal & Rafiq Plaza, Holding No: 327, S S K Road, Ward No: 10, Pouroshova, Feni, Thana: Sadar, District: Feni	2.00	0.30
16	Gazipur	"Chandona Plaza", Dhaka Road, Chandona Chorasta, Gazipur.	1.00	0.20
17	Hatikumurul	Haji Iman Ali Complex”, Hatikumrul, Sirajgonj Road, Salonga, Sirajgonj.	1.20	0.30

18	Jessore	Holding No-20, R.N Road , Ward no-08, Thana-Kotwali, Municipality-Jessore, District-Jessore	1.05	0.30
19	Joypurhat	Tanzim Plaza Holding no-72(New),84(Old), Block-A, Sodor Road, Ward No-8, Municipality-Joypurhat, District-Joypurhat	1.50	0.50
20	Jubilee Road	Haque Tower (2nd Floor),610/11 (old), 923/A/1103 (New),Jubilee Road, Chittagong	1.00	0.20
21	Kalampur	Jahanara Super Market (1st Floor),Kalampur Bazar, Dhamrai, Dhaka	1.20	0.30
22	Khulna	19 KDA Avenue, Tetultolar Mor, Sheikhpara, Khulna	2.00	0.30
23	Kishoreganj	Amzad Bhuiyan Plaza, 370 Boro Bazar Kishoreganj	1.50	0.30
24	Kushtia	Holding No-72, N.S. Road, Ward No-03, Municipality-Kustia, Thana- Kustia Sodor, District- Kustia	2.00	0.50
25	Laldighir Par	Bakht Center (1st Floor),2837-00,Laldighir Par, Sylhet-3100	1.50	0.20
26	Madambibir Hat	“M A Trade Center”, Madambibirhat, Near Sheuli Petrol Pump, Bhatiary, Chittagong.	1.25	0.20
27	Madhabdi	“Haji Siraj Tower”, College Road, Madhabdi Bazar, Madhabdi, Narsinghdi.	2.00	0.30
28	Mirpur	“Islam Plaza”, Plot#7, Harun Mollah Road – 3, Section-7, Pallabi, Dhaka-1216	1.50	0.30
29	Motijheel	Jibon Bima Bhaban (Ground Floor), 10 Dilkusha C/A, Dhaka – 1000	5.00	0.50
30	Munshirhat	Amir Hossain Dealer Market (1st Floor), Munshirhat Bazar,Chauddagram, Comilla	1.00	0.20
31	Nalchity	J R Complex, 11 Station Road, Nalchity, Jhalakathi	0.75	0.20
32	Narayanganj	“Hazi Hashem Trade Center”, Holding#55/A, Ward# 15, S.M. Maleh Road, Tanbazar, Narayanganj.	2.50	0.50
33	Pangsha	Maya Super Market, Daag No- 311/407, Khatian No-143, Mouja- Narayanpur, Ward No-04, Municipality-Pangsha, Upazilla- Pangsha, Distrist- Rajbari	0.75	0.20
34	Patherhat	Noapara School Market (1st Floor), Patherhat, Noapara, Raozan, Chittagong	0.50	0.20
35	Principal	Suvastu Imam Square(ground floor),65 gulshan avenue (Gulshan-01), Dhaka-1212	12.00	0.50
36	Rajshahi	Prince Tower, 25 RaniBazaar Bata Mor, Shahed Bazaar, Rajshahi	1.20	0.30
37	Rampal	Sufia Plaza(1st floor), Shipahi Para, Rampal, Munshigonj	0.85	0.20
38	Rampur Bazar	Gawsia Tower (1st Floor), Rampur Bazar, Hazigonj,Chadpur	0.50	0.20
39	Rangpur	Khan Bahadur Abdur Rauf Plaza,House# 1, Road # 1, Station Road, Rangpur	1.20	0.50
40	Senbagh	Amir Ali Market(1st floor), Senbagh, Noakhali	1.00	0.20

41	Shathibari	Highway Shopping Center (Ground & 1st Floor), Sathibari Bazar, Mithapukur, Rangpur	0.85	0.20
42	Sonargaon Road	Anchor Tower, 108, Bir Uttam C. R. Dutta Road, Dhaka. Bangladesh	3.00	0.50
43	South Surma	Niamah Tower (1st Floor), Chondipul Point, South Surma, Sylhet-3100	0.50	0.20
44	Takerhat	Shahabuddin Molla Complex (1st Floor), Takerhat, Dhaka-Barisal Highway, Rajoir, Madaripur	2.00	0.20
45	Uttara	Shafina Center (1st & 2nd Floor), 14 Garibe Newaz Avenue, Sector # 11, Uttara, Dhaka	3.00	0.50
46	Zamindarhat	Oman Market (1st Floor), Zamindarhat, Begumgonj, Noakhali-3825	0.85	0.20
47	Zirabo	Jalil Complex ,Vill: Zirabo, Union: Yearpur ,Thana: Ashulia, District: Dhaka	0.85	0.20
Total			77.20	14.10

Insurance for Locker

SL	Branch	No of Locker	Value of Each Locker	Value of Insurance
1	Principal Branch	38	300,000	11,400,000
2	Uttara Branch	16	300,000	4,800,000
3	Dhanmondi Branch	16	300,000	4,800,000
4	Agrabad Branch	3	300,000	900,000
5	Bogura	1	300,000	300,000
	Total	74		22,200,000